

**Nagaland Board of School Education
Kohima**

NOTIFICATION NO. 41/2020

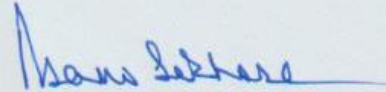
Dated Kohima, the 2nd December, 2020

No.NBE-8/Ad-Misc(10)/2020-21:: The following is hereby notified to all Heads of Registered Institutions under NBSE for information and compliance:

- 1) Schools should have a plan to keep on tracking the learning outcomes of their students and prepare them for the Board examinations of Class X, XII and promotion examination of Class XI.
- 2) Teachers should make all possible efforts to identify the students' progress, deficit area of learning and provide/assist guidance and support.
- 3) The Model Test shall be conducted through online/offline mode. Schools having online facilities are encouraged to conduct the Model Test online.
- 4) **Model Test/Online Test** shall be conducted for the students of **Classes X, XI and XII** from **December 2020 to 5th February 2021** by the registered institutions.
- 5) Questions/test items for Model Test should be set for the total full marks as prescribed in the reduced syllabi in all the subjects.
- 6) All the activities carried out for model, preparatory test and assessment must be recorded subject-wise by the concerned teacher.
- 7) The model test/preparatory assignments should be conducted within the reduced syllabus. Besides the reduced syllabus, students can also be encouraged to have intensive study of the prescribed course for their career progression.
- 8) Schools shall plan to conduct the Model Test in batches/parts in the form of giving assignments/questions in batches/parts through online or offline mode. Questions that can be answered by the students without taking much time such as MCQs or short answer questions should be used in the Model Test. Similarly, different forms of questions prepared as per the design of the Question Paper issued by the Board can be considered for the Model Test.
- 9) The Board has come out with the **blueprint** of the question papers for each subject for the 2021 Board examinations of HSLC & HSSLC and Class XI Promotion. The blue print of the question papers shall be made available in the Board's website : www.nbsenagaland.com. The Heads of Institutions must inform the subject teachers to go through the blue print of different subjects and prepare the questions to assess/evaluate the students. It is to be noted that the Question papers of HSLC 2021, HSSLC 2021 and Class XI Promotion Examination 2021 will be based on the blueprint being made available.

- 10) Schools should ensure that teachers are acquainted with the given blueprint of their respective subject and the test items are prepared accordingly for the Model Test.
- 11) Schools must ensure that the teacher prepares the different forms of questions to be sent in batches/parts ahead of time, which are as per the Design of the Question Paper.
- 12) Schools must inform their students to send their answers honestly, whether it be online or offline mode.
- 13) For schools not having connectivity, photocopy of the typed questions can be given to the students and the answers collected back at a specified time in batches. While carrying out the distribution and collection of hard copies of the Model Test, schools must take all generic preventive measures outlined in the Standard Operating Procedures (SOPs) in the context of Covid-19 issued by the Government from time to time.
- 14) It is reminded once again that schools must assess and record the activities conducted under internal assessment areas as per the given guidelines for the different subjects, referring the reduced syllabi. (Refer letters on “*Reduced syllabi of Classes X, XI and XII for the academic session 2020, marks distribution, Question Paper Design and Internal assessment areas*” dated 1st September 2020.
- 15) After the submission of answers by the students through online/offline mode, the answers must be checked by the subject teachers. The marks secured by the students in the Model Test should be entered in the given specified forms **along with the internal marks**, and emailed to the designated email IDs.
 - a) Form: Progress Report of Class X Model Test
Email: For Class X : nbseclass10@gmail.com
 - b) Form: Progress Report of Classes XI/XII Model Test
Emails: For Class XI : nbseclass11@gmail.com
For Class XII : nbseclass12@gmail.com
- 16) All schools are to conduct the Model Test and submit their results individually.
- 17) It should be noted that no fixed date routine for the Model Test will be given by the Board. The results of the Model Test along with the internal marks must be emailed to the Board from **6th February 2021 to 12th February 2021**.
- 18) All heads of institutions are further requested to adopt the following remedial measures to track the learning outcomes of the students.
 - a) Students who could not do well in the tests/assessments should be identified and remedial teaching be given and followed by reassessment.
Checking and reviewing the performance and growth of the students’ learning is important for resolving the students’ deficit areas.

- b) Teachers should focus and work on the grey areas where the students are facing learning difficulties.
- c) Parents must be updated on their ward's performance, attendance through online or offline mode.
- d) Activities which would help release the mental stress of the students in these trying times should also be taken up by the schools.



(Mrs. Asano Sekhose)

Chairman

No.NBE-8/Ad-Misc(10)/2020-21/1543

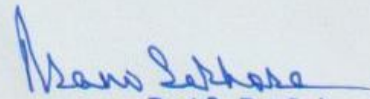
Dated Kohima, the 2nd December, 2020

A. Copy for information and necessary action:

1. The Heads of Registered Institutions under NBSE.

B. Copy for information:

1. The P.S. to the Advisor, School Education, Nagaland for information of the Hon'ble Advisor.
2. The Deputy Secretary to the Chief Secretary, Nagaland for information of the Chief Secretary.
3. The Principal Secretary to the Government of Nagaland, Department of School Education & SCERT, Nagaland, Kohima for information.
4. The Mission Director, Samagra, Nagaland, Kohima for information.
5. The Principal Director, School Education, Nagaland, Kohima for information.
6. The Director, SCERT, Nagaland, Kohima for information.
7. All the Sr. DEOs/DEOs for information.



(Mrs. Asano Sekhose)

Chairman